

National Aeronautics and
Space Administration
Langley Research Center
100 NASA Road
Hampton, VA 23681-2199



March 2, 2004

Reply to Attn of: 102

TO: Distribution

FROM: 102/Director, NASA Engineering and Safety Center (NESC)

SUBJECT: NESC Leadership Briefing

The NESC would like to request the attendance of you and/or your representatives to the first NESC Leadership Briefing. In addition to your attendance, participation of the Directors from your Safety & Mission Assurance, Science, Engineering, and Systems Management organizations, as well as major program and project managers, is strongly encouraged. The briefing will be held in the NASA Headquarters auditorium on May 12, 2004, beginning at 9:00 a.m. Enclosed is the agenda for the meeting.

The primary purpose of the briefing is for the NESC to share the lessons learned from our efforts and provide a status of completed activities. We believe that many of these lessons will be broadly applicable to your organizations and programs. As the senior leadership in the Agency, you are in position to learn from our experiences and affect change within your respective organizations. This briefing is modeled after a similar concept used by the Navy's Board of Inspection & Survey. Communicating the knowledge gained through our efforts is an important role of the NESC; and as such, our plan is to conduct these briefings on a regular basis. It is also important that we obtain feedback and discussion regarding our past, future and current activities.

Please R.S.V.P. by April 15, 2004, to nesc@nasa.gov. If you have any questions or comments about the agenda and planned meeting, please contact us via the web at www.nesc.nasa.gov.

A handwritten signature in black ink, appearing to read "R R Roe Jr", with a stylized flourish at the end.

Ralph R. Roe, Jr.

Enclosure

Distribution:
See Attached